

Daily Planet

Customer and Employee Relations Directorate,
Internal Relations and Communications Department

Tuesday, Sept. 3

2002

Policy on visitor access to Redstone updated

Effective immediately, all visitors entering Redstone Arsenal must be on a visitor authorization list or be escorted by a badged sponsor. A Web-based Visitor Management System now allows on-site sponsors to enter the name of a U.S. citizen visiting the Marshall Center. The system allows the visitor to be processed at the gate and enter unescorted. Protective Services will review the list daily. Visitors' names must be entered into the system no later than 2 p.m. at least one working day prior to the visit. For more information, go to <http://ids12.msfc.nasa.gov/visitors/> or call Pat Echols at 544-4568 or Becky Hopson at 544-4541.

**September is
Hispanic Heritage
Month**

**NASA history
books are online.
For details, see
"Inside Marshall"**

Financial document cutoff dates to be strictly enforced

Since the Marshall Center is the pilot NASA Center for the Core Financial Project, fiscal year 2002 target cutoff dates must be met. September cutoff dates and times for all financial documents, including Monthly Contractor Financial Reports (NASA Form 533), should be received in the Accounting Operations Office on the following dates: Interim Closing, 10 a.m. Sept. 30; Final Closing, noon Oct. 2. The anticipated "go-live" date for the new financial management system is Oct. 21. Financial cutoff dates will be strictly enforced to meet the conversion schedule.

<http://inside.msfc.nasa.gov>